



## DISCOVERY BAY WOMEN'S GOLF CLUB

### Minutes of March 10, 2020 – DBWGC Board Meeting

#### **Call to Order – Captain Susan Leeper**

Time: 2:05 pm

Attendees: Susan Leeper, Lisa Ferrante, Donna Grover, Joanne Leete, Deborah Veatch, Jan McCleery, Sally Sturney, Doris Bunnell, Nonie Greenfield, Annette Krey, Bonnie Ladd

#### **Approval of Minutes – Bonnie Ladd**

Doris mentioned the difficulty of approving minutes from last September as so much time has gone by, and suggested putting the minutes on the web for immediate additions/corrections. There were no objections.

Motion to approve by Doris Bunnell and seconded by Donna Grover.

**September 2019 Minutes were approved as posted on the web.**

#### **COMMITTEE REPORTS**

##### **1. Treasurer's Report – Doris Bunnell and Nonie Greenfield**

- Based on input from the Captain, Doris changed the format of the Treasurer's Report, added explanatory notes, and reconciled with the Bank Statement. Doris spent some time explaining the changes.
- End of Year 12/31/2019 Final Treasurer's Report: The year ended with a Net Income of \$487, of which \$340 will be carried forward to 2020 for donating to the Liberty Girls' Junior Golf. The General Reserves increased by \$100 to \$5,735. The end of year Planned Funds and Reserves will move over to 2020 and will not change until 12/31/2020.
- Consistent with Article V Bylaw 4.e – Treasurer; Doris will request a financial review of 2019 from Jill Chase in late April.
- Treasurer's Report for Month Ending 2/29/2020: Membership dues for 64 members were \$5120. Expense items, such as our NCGA GHIN Dues of \$2,506 were paid as well as \$200 for 2020 Rosters. Month ended with a profit of \$2,685.
- Bonnie Ladd asked why the 50/50 monies from the Xmas luncheon were not included. Nonie Greenfield said the money never came through her, so she had no record. Bonnie Ladd wanted our Charity donations indicated in the Treasurer's Reports. No one disagreed and Doris will investigate the 50/50 raffle.
- The budget for 2020 was presented, along with comparisons of 2019 and 2018 actuals.

##### **2. Handicap – Deborah Veatch**

- The Pro Shop enters score hole by hole. This automatically posts correct score.
- Deborah will check to see if scores from those with handicaps higher than our play day max of 36 are posted correctly.

### **3. Invitational – Lisa Ferrante**

- The theme is Support our Troops. She has a committee working on various details. Tuesday will be optional and not part of the Invitational. Format is two person BB (A/D & B/C) first day, followed by qualifying Horse Race. Second day is 2 BB. Prizes TBD, hopefully something useful. There will be a “Wall of Honor” celebrating friends and family members who have served, a raffle, and a 50/50. Plan to support Liberty golf. Cost is TBD. She has not yet met with Jenelle re food.

### **4. Tournament – Donna Grover**

- There will be only 4 Guest Days this year, and they will be a little special as Donna showed us the “goodie bags” she has prepared. It was decided only the first time guests would receive a bag. There are other differences to Guest Days (all due to cost): the \$4 charge remains the same, but chip ins and closest to will be optional \$1 each, only winners get balls - no free balls for everyone (although every first time guest gets a ball in her bag).
- Guest pass policy at the Club changed as of Feb. 2018: new members after that date do not get free guest passes. Special Greens Fee of \$30 negotiated with Tim Sands. Lending guest passes by members not using theirs was suggested, although the rules state members must play with their guests, so this might not work in most cases.
- Handicap maximum of 36 remains.
- Annette asked about playing the Browns (on play days) and Donna said it could easily be arranged, just let her know.

### **5. Diablo Valley League – Annette Krey**

- Food prices increased across the board. She could not get a cheaper lunch so had to cut out snacks as she wanted to keep the standard hearty breakfast served at other clubs.
- Costs: Breakfast \$14.50; Lunch \$22.50; Carts \$17.50 for a total of \$54.50. Budget of \$55 pp.
- She showed us the Second Place plaque, which will be displayed along with the others.
- Doris appreciated her posting the results.

### **6. Eclectic – Doris Bunnell**

There are 46 signed up. Doris likes about 60 entries and is hoping the ladies from the desert sign up.

### **7. Liberty High Girls’ Golf – Susan for Kathy Readler**

Will send check for \$350 in August, which is when their season starts. Have sent brochures.

### **8. Membership – Susan for Mary Teschner**

Said goodbye to 6 members and have welcomed 9 new members.

### **9. Open Days – Bonnie Ladd**

- Our Open Day cancelled due to mismatch between number signed up (24) and number needed by Jenelle (40). Lesson learned for next year to agree on cost for 24 attendees or require a specific number of attendees up front.
- So far 4 ladies have gone to Roundhill, 3 are set for Silverado, and 1 is going with her husband to Almaden.

### **10. Sunshine – Joanne Leete**

All OK. Have seen Grace Berend out walking and Donna Johnson was out putting.

### **11. NCGA Ambassador – Susan Leeper**

This takes the place of the WGANC ambassador. Susan showed a picture from the NCGA Website of Cindy Aafedt and her partner at an NCGA event. The website describes services, member benefits, programs, etc.

### **12. Website – Jan McCleery**

- Jan has graciously filled the position for this year after Brenda Reisinger moved to Texas.
- Jan needs an assistant and hopes the assistant will move into the Website Chairperson role in 2021.
- Detailed description of this position is as follows:  
If you are good with editing Microsoft Word files, converting Word files to pdf, and comfortable using a web browser like Safari, Chrome, etc. (for example, if you use a web-based application like FaceBook and can upload photos and other files), then you are the one we want. Your Word version shouldn't be too out-of-date, (it should be able to save ".docx" files, not just the old "doc." files). An added plus: If you have any experience using any website editors like WordPress or know anything about HTML, while that's not required, it would be helpful. In addition, if you are interested in being the future Webmaster, Jan will help you learn more!  
Please contact Jan or Susan.
- Susan will be issuing an email to all ladies requesting someone to volunteer for the new position of "Website Assistant."

There were no reports from the Parliamentarian, Central Valley League, Historian, or Rules as these representatives were absent and sent nothing to report.

### **OLD BUSINESS - None**

### **NEW BUSINESS**

#### **1. Tournament – Donna Grover**

- Guest Day: Donna still will buy golf balls over the year, but there should be fewer balls required due to a smaller number of Guest Days.
- 9:00 am is now the official starting time based upon the Pro Shop's desire to offer more scheduled tee times earlier in the day. We will not return to an 8:30 start time. This is consistent with the Seniors and the Breakers.
- The Spring Tournament is not yet up on ForeTees, but should be soon.
- Invitational Schedule for 2021. Some discussion of moving the date back to mid to late August in 2021. Due to the schedule for the American Heart Association (Go Red) and Susan G. Koman in early October, we do not want to make it difficult to find hole sponsors, raffle baskets, and silent auction items. Donna will review the options, discuss with Mark, and then get back to us with possibilities.
- On Sister's Day, we will host the Breakers on Tuesday, November 24. Due to the Thanksgiving holiday, the Breakers do not have a scheduled play day that week. Last year we only had one attendee, and Doris commented that she felt the event was not promoted sufficiently with the Breakers. Doris offered to champion this event and communicate with Ann Jordan-Talley and the Breakers in addition to preparing a flyer that Jan will post on our website. Additionally, we must always be sensitive to the fact that Breakers may not want to "move up" to our ladies' group. Rather than saying "move up," we should use terminology such as "moving over" to our ladies' group.
- The one-day Ladies & Gents event with the Seniors will be scheduled again this year. Frances Shipilov agreed to champion the event.

## 2. Roster – Susan Leeper

- Susan began a discussion as to why our Roster has two logos on the front cover – our new branding and our older Discovery Bay Country Club logo. The Board decided that future Rosters will only display the new DBWGC logo and eliminate the DBCC logo.
- There was additional discussion that the calendar could be larger, but it was agreed that the size of the calendar in the current Roster was satisfactory. Some of the attendees agreed that the Roster could eventually be on-line only, but several ladies want to continue with the paper copy and use the calendar in the Roster.
- Susan strongly encouraged the group to increase their use of our website. The Seniors have already evolved to on-line only. We are behind the curve. Please take a look at all the current information on our website. Kudos to Jan McCleery!

## 3. Update of Bylaws:

- Article V, Section 4 - Treasurer  
Remove term “audit” and replace with financial review, along with minor changes in wording.

Current: e) Prepare an annual financial report to present to the Captain for audit, at the close of her term.

**New:** e) Prepare an annual financial report to present to the Captain for **financial review**, at the close of her term.

- Article VII, Section 12. Webmaster
  - a) Maintain the Discovery Bay Women’s website and make updates when new information is to be added. (existing)

### **Add:**

- b) Maintain the web-version of the Roster and keep most recent version on the Website.**
- c) Upload emails from the Tournament Committee, Rules Chairman, Team Captains, etc., to the website to be available to all members.**
- d) Make yearly updates to the website to reflect the current years’ officers, champions, and events.**
- e) Restructure the WordPress website or make other changes as deemed important by the Captain.**

As is required for updates to the Bylaws, the recommended changes need to be emailed to the membership at least two weeks prior to a General Meeting vote. The Board approved the terminology change.

## 4. Treasurer’s Summary

- The 2020 Proposed Budget has Income of \$5,120 and Expenses of \$5,154 with a Net Loss of \$33.60. During the year, there may be additional income from the Invitational as has occurred in prior years.
- The budget will be presented at the April General Meeting.

Motion to approve by Donna Grover and seconded by Deborah Veatch.

**Budget was approved as presented.**

Motion to adjourn meeting by Sally Sturney and seconded by Doris Bunnell.

**Meeting Adjourned at 3:55 pm.**

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\*Secretarial additions to the Bylaws were not discussed at the Board Meeting, but are needed.

Respectfully submitted,

Bonnie Ladd, Secretary, with thanks to Doris Bunnell for additional notes