



## Discovery Bay Women's Golf Club Minutes of August 18, 2020 – DBWGC Board Meeting

*Note: Due to Covid-19, this Board Meeting was held at Susan Leeper's home. Temperatures were taken upon entry, and social distancing was maintained.*

### **Call to Order – Captain Susan Leeper**

Time: 3:05 p.m.

There were 8 attendees and Frances Shipilov was available via phone. A quorum of 2/3 of the Executive Board was available.

Attendees: Susan Leeper, Doris Bunnell, Lisa Ferrante, Donna Grover, Annette Krey, Joanne Leete, Sally Sturney, and Deborah Veatch.

### **Approval of June 9 Board Minutes – Susan Leeper**

Motion to approve by Lisa Ferrante and seconded by Doris Bunnell.

### **Treasurer's Report for Month Ending July 31 2020 – Doris Bunnell** *(and concurrence by Nonie Greenfield who was unable to attend)*

- Doris noted that due to the current pandemic, there has been minimal financial activity.
- The annual Website fee of \$18 was paid by Jan McCleery in July.
- Doris commented that this may be one of the first times that our “Calculated Balance” is consistent with our Bank Statement.
- Overall YTD: Income of \$5,140; Expenses of \$2,629; Net Income of \$2,511
- Lisa Ferrante moved to approve the Treasurer's Report and Susan Leeper seconded the motion.

### **Tournament / Handicap – Donna Grover**

- Thanks were given to Donna for getting our play days scheduled with the Club.
- Club Championship: Donna thinks that the tournament should be cancelled this year, primarily because it will be difficult to get two Tuesday's scheduled consecutively to hold the tournament. Discussion ensued on whether:
  - It could be a one-day tournament only – not a good idea
  - If Low Gross only, participation is very small
  - Low Gross only or Low Gross and Low Net (all ladies need to post for accurate handicaps)
- Action: Donna will ask Tim Sands/Mark Tissot if we can hold a two-day low gross tournament, with the second day within a reasonable time from the first.
- If we schedule the tournament, there will be no fee charged for participation this year. The monies will come out of the Tournament budget.
- If a trophy, necklace or diamond is earned by the new Club Champion, this expense comes out of the Tournament budget also.
- Donna and the Nominating Committee will be searching for a lady to support Donna in running the Spring Handicap tournament and the Fall Club Championship. This also involves working with a vendor to obtain the necessary prizes (necklace, diamond, etc.) and trophies/plaques. In the past, Becky Frazier performed this function. Donna will send out an email shortly.

- Donna is also considering holding the annual Turkey Shoot in November. The Ladies and Gents Tournament will not be held this year.
- There are two NCGA handbooks that Donna thinks all members should have as their golf reference: The Rules of Golf and the Rules of Handicap. She may be able to get these books for each lady. The Tournament budget would be used for the books.

### **NCGA Ambassador – Susan Leeper**

There are very few tournaments scheduled this year due to Covid-19. All events are listed on the [ncga.org](http://ncga.org) site.

### **Liberty High Junior Girls' Golf – Susan Leeper**

Donations are collected in the Fund Box at play-day check-in. Last year we collected \$350 which will be given to the Liberty Golf Coach at the end of the year or in March when their season starts. Susan mentioned that Curtis Cunningham who works part-time in our Pro Shop is also a Science Teacher at Liberty High and has been providing some info on the golf program there.

### **Sunshine – Susan Leeper**

Due to Joanne Leete's move to Texas in September, Jeanne Zwemer has graciously offered to complete her year as Sunshine Chair. Bonnie Ladd sent an email to Joanne Leete on August 5 recommending that we keep in touch with any of our ladies that are homebound and unable to play golf at this time, such as Grace Berend who has some health issues. Joanne concurred that this is a good idea to pass along to the new Sunshine Chair. We want to receive health updates on our ladies.

## **NEW BUSINESS**

### **1. Nominees for the 2021 Executive Board and Chairpersons**

- Doris Bunnell presented the list of 2021 nominations that were developed by the Nominating Committee of Doris Bunnell-Chair, Joanne Leete, and Joanne Smith.
- Sondi Schnee who has agreed to the 2021 Captain position gave her approval of all candidates for 2021. This list is appended to these minutes.
- Two weeks prior to the next General Meeting, Doris will email all members the slate of nominees for Captain, Co-Captain, Secretary, and Treasurer. A ballot will be distributed at the next General Meeting.
- Thanks to the ladies that agreed to remain in their current positions for another year, and special thanks to the ladies that stepped up to fill the open positions.

### **2. Estimated Remaining Spends in 2020 – Doris Bunnell**

As of 7/31/2020, income is \$2,500. Doris reviewed a spreadsheet estimating the remaining 2020 spends totaling \$2,625. All items have been budgeted except for the gifts/tips to Club staff at year-end. Note the General Reserves of \$5700 will be unchanged for the year.

- Budget of \$1000 for Tournament will be spent for NCGA Awards, possible Club Championship (plaque or trophy), and possible Turkey Shoot
- September WGANC Meeting will be virtual – no cost
- DBGCC Pro Shop Annual Fee of \$260 is TBD based on the pandemic resulting in minimal effort from the Pro Shop.
- Memorial Bench - \$70 for Becky Frazier's brick.
- Gifts for Captain & Tournament Chair – to be presented at Christmas luncheon (\$200 budgeted)
- Hole-in-One - \$60 for 6 new ladies will be transferred to HIO Fund at the end of the year.

- Sunshine - \$75 for possible florals in remaining four months of year.
- Liberty High Junior Girls - \$350 to be paid at year-end.
- NCGA Junior Girls/Youth on Course - \$100 donation (\$100 budgeted).
- Charitable Donations – None recommended for 2020.
- DBGCC Gifts/Tips at End of Year and Pizza Luncheon for Maintenance Crew – Gifts will be approximately \$360 similar to 2020 payouts, plus \$150 for Pizza Luncheon for Maintenance Crew. Recommended by Board, but requires approval at next General Meeting.

### **3. Membership Dues for 2021**

Susan read the request from Hilary Frigillana for consideration of a 2021 dues reduction or refund if there were unspent monies in 2020. After much discussion, the Board agreed that the Membership Dues will remain at \$80 and will be due on November 1, 2020, so that the 2021 Roster can be printed prior to the Christmas luncheon.

### **4. Christmas Luncheon – December 5, 2020**

At this time, the menu (possibly box lunches) and location of the event (inside dining or outside on the patio) are not available. The members will pay for their own lunch.

### **5. Becky Frazier Memorial – Annette Krey**

Annette will be handling the brick ceremony. She will announce the date pending her discussion with Scott Frazier.

### **6. Becky Frazier's Storage Locker – Request from Scott Frazier to Disperse Invitational Items**

- Susan will ask Cathy Houston to arrange for Scott to deliver the items, and she has emailed the Club / Mark Tissot so they are aware of these items.
- Two 36 x 48 boxes with Golf Ball Sponsor Signs and Stands – need to find place to store.
- Two boxes of giant Martini Glasses and one box of Mirrors for underneath the Martini Glasses – Susan will determine if Club wants these; otherwise they will be stored or donated.
- 18 Scottish Flags and Flag Holders – dispose
- Large Spinning Wheel – Susan will look for space above lockers in Ladies' Restroom/Lounge.
- One box of assorted Rally Decorations – Susan will give to Rose Vieira who says there may be some space in the Pro Shop storage area.

### **7. Miscellaneous Items**

- Next year's Invitational will be held on August 17-18-19, 2021.
- 2020 Eclectic winnings will be paid out at the Christmas luncheon.
- Discovery Bay is exempt from the NCGA Open Day in 2021.
- Discovery Bay and Oakhurst will be hosting the NCGA Swinging Seniors on August 3-4, 2021, which is already on the Club's calendar.

## **BYLAWS, STANDING RULES & TOURNAMENT REGULATIONS**

It was decided that an email document will be prepared with all the various updates to the DBWGC ByLaws and Standing Rules & Tournament Regulations. Most of these changes are terminology clarifications or items that were previously approved and printed in the Roster, but not reflected in the ByLaws. These changes do not affect current actions but rather are updates to the way we are organized and operate today.

Susan and Bonnie have agreed to develop this document and send out to all members for approval prior to the official update. Note that terminology updates such as changing “WGANC” to “NCGA” do not require any approval. Below are some of these changes.

- Change of Playday Start Time from 8:30 to 9:00 a.m. – already approved.
- Tournament Regulations – 5(d) – Define a “member in good standing?”
- Definition of Sweeps – Dollar amounts previously approved, but Tournament Regulations require a generic update.
- ByLaws – Article III: Membership and Dues – Date for dues payment is recommended as November 1, with no need for delinquent date.
- By-Laws – Article V: Duties of the Officers – Section 1. Captain (d) – Add words “... perform a financial review *indicating accuracy and completeness* of the DBWGC financial records. ...”
- Standing Rules 3(a) – Honorary Membership – Clarify verbiage in Standing Rule.
- ByLaws – Article VI: Elections – Add statement to reflect Nominating Committee recommends all positions. In addition, “The Incoming Captain *concurs* with the Nominating Committee’s recommendations for all Standing Committee Chairs, Special Committees, Tournament Chair(s), and Team Play Chairs. The incoming Captain has the authority to override any of the recommendations from the Nominating Committee.”

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,  
Doris Bunnell for Bonnie Ladd, Secretary